



**PRE-ENROLLMENT AGREEMENT:  
INTENT TO APPLY FOR NEED-BASED FINANCIAL AID**

For Financial Aid Office Use Only:

Date Received: \_\_\_\_\_

Received By: \_\_\_\_\_

Student Name: \_\_\_\_\_

AY 16-17 Grade \_\_\_\_\_  
(Grades 1-12 only)

I (we), the undersigned, am applying for need-based financial aid for the 2016-2107 school year.

- I (we) understand that this Pre-Enrollment Agreement serves as notice of intent to apply for financial aid; **that a space in the class is not reserved until such time as an Enrollment Contract is executed by all parties**; and that an Enrollment Contract may be executed upon: (1) award of financial aid within the deadlines imposed by that award; or (2) should I wish to reserve a space in the class and/or take advantage of the Early Enrollment Discount deadline, in which case I (we) understand that an award of financial aid and whether I accept or decline that award have no bearing on the enforceability of the Enrollment Contract and that all terms and conditions of the Enrollment contract remain separate from this Pre-Enrollment Agreement. In the case of execution of an Enrollment Contract, should there be no award of financial aid, or if I decline the financial aid awarded, the Enrollment contract will be fully enforceable, including, but not limited to, all cancellation terms outlined in the Enrollment Contract, and tuition amounts will apply per the Enrollment Contract.
- I (we) understand that the student's enrollment is contingent upon recommendation of the Admissions Committee, satisfactory completion of present grade requirements, the recommendation of the Director, and the student must be in good academic standing (which includes having maintained and continuing to maintain an academic average of 80% or higher).
- I (we) understand that I and any non-custodial parent must submit a financial aid application, along with the appropriate processing fee, to Tuition Aid Data Services (TADS) by the financial aid application deadline in order for an application for financial aid to be considered by The School.
- I (we) understand that I and any non-custodial parent must submit to TADS by the financial aid application deadline all supporting documents requested by TADS (such as W-2s, income tax documents, corporate and/or business tax returns, pay stubs, and all other supporting documents) in order for an application for financial aid to be considered by The School. I (we) understand that it is the responsibility of the custodial parent to communicate financial aid application requirements to any non-custodial parent.
- I (we) understand that The School does not guarantee an award of financial aid in any amount, regardless of need.
- I (we) understand that an award of financial aid will not be considered and that neither the student nor I may receive grades and/or a transcript of the student's record and that the student may not be permitted to attend classes or begin a new term unless my financial account is current.
- I (we) understand that any registration fees required are due at the time(s) indicated in communications from The School including, but not limited to, the Enrollment Contract and ISM's Need-Based Financial Aid Application Process; and that registration fees will be credited to my financial account only if the student attends The School during the school year.
- I (we) understand that it is my responsibility to notify The School of **ANY** changes in financial status during the year.
- I (we) understand that if financial aid is awarded based on false or misleading information I have provided, I am liable for reimbursing The School for the amount of aid received and will forfeit any financial aid award.



**Other Related Financial Aid Requirements:**

1. Families applying for financial aid must plan ahead to have sufficient money available to cover the cost of items that are not included in any award of financial aid, which include (but are not limited to): hot lunch or meal expenses; uniforms; books; school supplies or materials needed for classes (except those that are supplied to all students); private music lessons; fees to rewrite tests if not taken on schedule; participation fees (as applicable) for sports teams, choir, drama, field trips, retreats, other extracurricular activities; registration fees, and transportation costs.
2. Ability to Benefit: For an initial award, the student must agree to conduct her/himself in a mature and responsible manner, maintain an appropriate level of academic standards (which includes having maintained and continuing to maintain an 80% or better grade average) and participate in the Student Life Organization of The International School of Minnesota. Continuation of financial aid is evaluated on a yearly basis and is contingent upon financial need, maintaining minimum academic averages of 80%, positive behavior meeting the student honor code, and taking an active part in the Student Life Organization. You will be required to complete a new financial aid application every year in order to be considered for financial aid for the following academic year.
3. There must be compliance with all admissions deadlines and admissions requirements.
4. The School understand that families may have many different financial situations. It is up to the families to make The School aware of financial situations **in writing** to the Financial Aid Office prior to the deadline for submission of all financial aid application documentation.
5. Families applying for financial aid are to provide accurate information on all forms, applications, and if meeting with a financial aid staff member. Inaccurate or incomplete information may result in financial aid delays or denial of a financial aid award.

I (we) have read the above information and understand my responsibilities as outlined in the Pre-Enrollment Agreement. I will comply with all deadlines and requirements of both the Admissions Office and the Financial Aid Office. I (we) agree to the terms of this Pre-Enrollment Agreement and grant permission for processing of the financial aid application.

**Signature(s) of parent(s) or guardians(s) or other financially responsible party for student:**

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_ Date: \_\_\_\_\_